

## PURCHASING

The School Committee declares its intention to purchase competitively without prejudice and to seek maximum educational value for every dollar expended.

The acquisition of materials, equipment and services will be centralized in the Superintendent's office of the school system

The Superintendent or designee will serve as purchasing agent. The purchasing agent will develop and administer the purchasing program for the schools in keeping with legal requirements of MGL 30B and with the adopted school budget.

School purchases will be made only on official purchase orders approved for issuance by the appropriate unit head and signed by the Superintendent or designee, with such exceptions as may be made by the latter for emergency purchases and those made with petty cash funds.

SOURCE: MASC Policy

LEGAL REFS.: M.G.L. 7:22A; 7:22B; 30B; 71:49A

Adopted: October 23, 1975

Effective: November 6, 1975

Revised: February 16, 1995

Reviewed: September 14, 2000

Revised: March 21, 2013

Reviewed: February 6, 2020